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CITY OF LAUDERHILL



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Kennie Hobbs, Jr., ACM

CITY ATTORNEY
Earl Hall, Esq.

CITY CLERK
Andrea M. Anderson

FINANCE
Planning & Zoning Division

ZONING CONFIRMATION LETTER REQUEST FORM

Zoning Confirmation Letter Requests require ten (10) business days for processing and must be accompanied by a \$100.00 fee at submittal for Zoning Map / Land Use verifications and Use determinations. **Additional fees of \$89.00 per staff hour shall apply for any additional questions / research.** If extensive research is required, additional charges may apply and notification will be provided to the Applicant in advance.

APPLICANT INFORMATION: (Please Print)

Name _____

Company _____

Street Address _____

City _____

State/Zip Code _____

Phone _____

Email _____

PROPERTY INFORMATION REQUIRED (Please Print)

Property Identification Number _____
<http://www.bcpa.net/RecMenu.asp>

Property Owner _____

Property Address _____

INFORMATION REQUESTED (PLEASE BE SPECIFIC):

- ☐ **Zoning Confirmation Letter:** A zoning related matter or a Land Development Regulation code question concerning a specific parcel(s).
Please include a letter of intent and explanation of the proposed use or other code question
Provides a response to specific zoning matter or question related to the zoning approvals of a parcel, a code interpretation or a proposed use of a site. For example, if you have questions about whether a particular use is permitted in a specific zoning district.
- ☐ **Research on Subject Property, Zoning District verification, applicable Zoning Code Section, including list of permitted uses; Provides confirmation of the Zoning District and the zoning history which includes copies of zoning resolutions, administrative approvals.**
- ☐ **Future Land Use Plan Map (FLUM) Designation**
- ☐ **Zoning Resolutions.** If you would like to obtain copies of the available zoning resolutions, site plan approvals or ordinances you may obtain these documents by inputting the project name or property address.

INFORMATION REQUESTED (PLEASE BE SPECIFIC) (Please Print):

USES REQUESTED (PLEASE BE SPECIFIC) (Please Print):

STAFF DETERMINATION:

[illegible]